

**Pittsboro Town
Council Meeting**

December 20, 2005

7:00 PM

Pittsboro Police Department Update

Agenda

- 1. Officer Barker-** Graduated from ILEA on Nov. 23rd . Officer Barker passed everything and has received his certificate.
- 2. SOP'S-** Changes have been made to the SOP manual by Atty. Baudenbaum and myself. The manual should be ready for review by the December Town Council meeting.
- 3. Pay Scale and Evaluation Form-**Mr. Mardis and I have met. Changes have been made to the evaluation form to reflect evaluating officers on special assigned tasks. The 2% merit increase on the pay scale will be based on outstanding performance as an officer, not years of service. The pay scale would also approve a raise for new officers once they are off probation. Officer Barker will be on probation until May 23, 2005. After which point he would be eligible for a pay increase according to the pay scale. It is within the 2006 budget and within the monies received from SDI to raise Officer Barker's salary to \$34,000, once he has completed probation.
- 4. Ordinance Violations-** At last months meeting the council approved fines for town ordinance violations. After the last meeting, the Hendricks County Clerks Office returned my call, and advised that the department could not write any moving violations unless we had a town court. With the town council's permission, I would like Atty. Buddenbaum to research the minimum requirements to establish a town court. I believe it is worth our while to research this, due to the amount of revenue that could be generated to the town from writing town ordinance violations.
- 5. Emergency Child Information Packet-** The department has raised over \$900 for the packet. We have purchased a portable fingerprint kit, and have ordered 1000 packets. The packets have arrived, and I will begin fingerprinting children at the elementary school in January after winter break.
- 6. New Cars-** Both the new cars are in. They are currently getting lights and radio equipment. The company that decals the vehicles closes the last week of the year and can only stripe on car at this time. The 2nd car will be driven by me, and will be striped sometime in January.

7. Pittsboroplice.org- I wanted to remind the council of our new web page, we have been receiving compliments on the page.

8. Promotion- I would like to recommend to the council that Officer Matt Stumm be promoted to the rank of Sergeant effective January 1, 2006. Officer Stumm is an outstanding officer who is respected by his peers. By becoming a Sergeant, Officer Stumm would be the shift supervisor in the evenings. Officer Stumm would also be taking on additional duties within the department. I find Officer Stumm to be very knowledgeable of the law, and have been impressed with the supervisory skills he already possesses, such as training new officers. It will be within the 2006 budget to promote Officer Stumm to Sergeant. Officer Stumm's 2006 pay will be \$36,057.00. If promoted to Sergeant, his pay would be \$37,400.00. One of the department's goals for 2006 is to establish a more effective chain of command, this goal would be met by promoting Officer Stumm. I would ask that this be placed on the agenda for the December Town Council meeting. Officer Stumm can be available if the council would like to interview him for this position.